

RIVERDALE LOCAL SCHOOLS

2025-2026 Open Enrollment Application

Open enrollment of a student into Riverdale Local Schools from his/her district of residence shall be accomplished in accordance with the Riverdale's Inter-District Open Enrollment Policy and Guidelines (see back). To be considered for open enrollment, an annual application is required. Please complete the application and return it to the Superintendent's Office at Riverdale Local Schools, 20613 State Route 37, Mt. Blanchard, OH 45867 no later than **June 1, 2025**.

Date: _____		
Student Name: _____	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
(First)	(Middle)	(Last)
Date of Birth: _____	Birth Place City: _____	
Grade Level for 25/26: _____	New Open Enrollment: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Parent/Guardian: _____		
Relationship to Student: _____		Custodial Parent/Guardian: <input type="checkbox"/> Yes <input type="checkbox"/> No
Residence Address: _____		City: _____ Zip: _____
Home Phone #: _____	Cell Phone #: _____	Work Phone #: _____
School District of Residence: _____		County of Residence: _____

1.	I have read the Board's Inter-District Open Enrollment policy and guidelines on the reverse side of this application.	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	I understand that transportation is not provided with this program and that it is my responsibility to transport my child.	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	I understand that if my child is a current student in Riverdale Local Schools, all current and past year school fees/fines must be paid in full prior to consideration of open enrollment for 2025-2026.	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	I understand that the approval of this request will be for one school year only and applications must be submitted each year during the specified times to continue enrollment at Riverdale Local Schools. COMPLETE ONE APPLICATION PER STUDENT.	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.	If your child does not have an IEP, select 'not applicable'. If your child is a <u>new applicant</u> that is receiving special education services, select 'yes' stating that you understand that a current IEP must accompany this application and attach the current IEP with this application.	<input type="checkbox"/> Not Applicable <input type="checkbox"/> Yes
6.	Has the student been suspended or expelled for 10 consecutive days or more at any one time during the current school year?	<input type="checkbox"/> Yes <input type="checkbox"/> No

By signing this application, I am requesting that my child be considered for Inter-District Open Enrollment in the Riverdale Local School District. I understand and agree to the guidelines which govern the program and have read the Inter-District Open Enrollment Guidelines.

Parent/Guardian Signature: _____ Date: _____

FOR OFFICE USE ONLY	
Received by: _____	Date: _____
Approved by: _____	Rejected by: _____
Reasons: _____	
Copy sent to Resident District: _____	Effective date: _____

**RIVERDALE LOCAL SCHOOLS
INTER-DISTRICT OPEN ENROLLMENT APPLICATION**

Guidelines and Application Procedures

The Riverdale Local Schools Board of Education believes that students should, under certain prescribed circumstances, benefit from an inter-district open enrollment policy. Guidelines for the transfer of students, based upon criteria established by the schools' administration and in conjunction with recommendations from officials of the Ohio Department of Education are listed below. These guidelines are intended to be consistent with R.C. 3319.98.

- A. Any applications for an inter-district transfer must be submitted to the Superintendent's office of the Riverdale School District by June 1st. Applications will be acted upon by July 31st. Parents/guardians must indicate acceptance of transfer on or before August 1st. One (1) application must be submitted for each student who requests an inter-district transfer.
- B. For grades K through eight, the inter-district enrollment limits will be two (2) less than the number at which a class size committee would be convened as per negotiated agreement. Presently, those numbers are twenty (20) in grades K-2 and twenty-five (25) in grades 3-8. Class limits at the high school will be on a course-by-course basis.
- C. No student, once accepted, will be displaced should enrollment exceed the limits stated above. The administration will determine building assignment, without guarantee that the building assignment (elementary) will prevail in subsequent years. An application for open enrollment is approved for one (1) year.
- D. Enrollment in a special program, e.g., gifted, learning disabled, developmentally disabled, will dictate which building a student must attend, as units are placed in buildings according to space availability.
- E. School districts are not required to institute any special education programs to serve transfer students. If a student is evaluated for placement in a special education program, representatives of the district of residence must be invited to participate in the placement meeting.
- F. Applicants shall be considered on a first-come, first-served basis with an assurance that native (home) students will not be displaced. Participants in previous projects will be given preference.
- G. Riverdale buses will pick up an incoming student at the first pick up point within the Riverdale District boundary.
- H. The Riverdale School District may deny enrollment to students who have been expelled or suspended for ten (10) or more consecutive days in the current term or the immediately preceding term.
- I. Superintendents may, by mutual agreement, waive the stated enrollment deadline up to August 15th, should extenuating circumstances exist.
- J. Student athletes who transfer to participating districts are subject to the OHSA by-laws governing eligibility.