

# Riverdale Local schools, Board of Education Meeting

## Riverdale Local School Board of Education

Riverdale District Office Board Room

Monday, March 23, 2026

5:30pm - 6:30pm

**Present:** Jennifer Lewis-Shuck, Board Member; Ashley Walters, President; Jacob Fletcher, Vice President; Tony Butler, Board Member; Michelle Courtad, Board Member

## 1 Call to Order

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### **Minutes:**

Mrs. Walters called the meeting to order at 5:30 p.m.

### 1.1 Roll Call

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#### **Minutes:**

All members of the Board of Education were present.

Also Present:

Mr. Rossman, Superintendent of Schools

Mr. Clark, Treasurer of the Board of Education

Mr. Maag, MS/HS Principal

Mrs. Arnett, Elementary Principal

Mr. Sorg, Assistant Principal

Mr. Kuhlman, Student Activities Director

### 1.2 Pledge of Allegiance

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## 2 Reports and Announcements

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Staff Member of the Month - Mr. Tony Bemis

HS Student of the Month - Paige Courtad

MS Student of the Month - Darwin Pelfrey

Elem Student of the Month - Owen Larbus

Elem Student of the Month - Landon Burch

Technology Report - Mr. Zack Voll

Operations Report - Mr. Ryan Wright (Mr. Rossman Reporting)

Discipline Report - Mr. Nate Sorg

Elementary Principal's Report-Mrs. Rachel Arnett

MS/HS Principal's Report - Mr. Scott Maag

Superintendent's Report - Mr. Greg Rossman

Treasurer's Report - Mr. Addison Clark

**Minutes:**

Mr. Kuhlman recognized Riverdale High School's two wrestlers who competed in the 2026 state tournament.

**Attachments:**

[Discipline Report 8-21-25 thru 3-13-26.pdf](#)  
[BOE Report 3 2026 - Sorg 1 .pdf](#)  
[2026-03-23 Board Report Mr. Voll.pdf](#)  
[Supt. Board Report Mrach 23 2026.pdf](#)  
[March 26 operation report.docx](#)  
[March Board Report Mr. Kuhlman.pdf](#)  
[Board Meeting Report for 03 23 26 Mrs. Arnett.pdf](#)  
[Principal s March Summary 6-12.pdf](#)

### 3 Approve Agenda

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It is recommended the Board approve the agenda as presented.

**Result:** Approved

**Resolution:** 26.064

**Motioned:** Jacob Fletcher

**Seconded:** Michelle Courtad

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

### 4 Items of Discussion

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Greg Rossman

Boiler Contract

Summer projects

Playground Equipment upgrades/replacements

K-12 Business Consultant presentation Mr. Jeff Gordon (may not arrive until 6:30pm)

**Minutes:**

Mr. Jeff Gordon of K-12 Business Consultants presented a sample capital improvements plan to the Board of Education.

### 5 Hearing Of Visitors

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## 6 Old Business

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## 7 Consent Items

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It is recommended the Board approve the consent agenda as follows:

**Result:** Approved

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

### 7.1 Approve Minutes

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It is recommended the Board approve the minutes taken at the February 23, 2026 Board of Education Meeting as presented.

**Result:** Approved

**Resolution:** 26.065

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[bluesky agenda 9343 4 .pdf](#)

### 7.2 Approve Monthly Financial Statements

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It is recommended the Board approve the monthly financial statements as presented.

**Result:** Approved

**Resolution:** 26.066

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[Cash Summary Report - 02.26.pdf](#)

[Issued Checks - USAS.pdf](#)

[Cash Reconciliation as of February 28 2026.pdf](#)

[03.23.26 Monthly Financial Report.pdf](#)

[Investment Ledger - 02.28.26.pdf](#)

## 7.3 Approve Substitute Teachers

It is recommended the Board approve the substitute teacher list as presented, pending completion of all state and local requirements:

Maya Bodart

Waylon Price

Joe Deems

Raya Egbert

Clarissa McCloud

Jamie Rickle

Kendall Van Horn

**Result:** Approved

**Resolution:** 26.067

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

## 7.4 Approve Personal/Professional/Unpaid Leave

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Angie Wehrle April 01 & 02, 2026 (2 Personal Days)

**Result:** Approved

**Resolution:** 26.068

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[Board Letter Personal Day Wehrle.pdf](#)

## 7.5 Approve Volunteers

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It is recommended the Board approve the following volunteers as presented.

**Result:** Approved

**Resolution:** 26.069

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[original\\_3\\_.pdf](#)

## 7.6 Approve Temporary Summer Employment Contracts

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It is recommended the Board approve the following individuals for temporary employment for the summer of 2026:

Kim Rall  
Michele Clark  
Olivia Clark  
Student workers:  
Cale Young  
Carter Vent

**Result:** Approved

**Resolution:** 26.070

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

## 7.7 Approve Supplemental / Pupil Activity Employment Contracts

It is recommended the Board approve the following supplemental employment contracts:

Amy Phelps - Fall Cheerleading Advisor - Supplemental

Jessica Woodruff - Head Coach Cross Country Coach - Supplemental

Shawn Clark - Assistant Girls Soccer Coach - Pupil Activity

Jacklyn Bostelmen & Bethany Driskill - Co-Head Volleyball Coaches - Pupil Activity

Mark Schwemer - Assistant Boys Soccer Coach - Pupil Activity

Nick Parsell - Volunteer Assistant Boys Soccer Coach

**Result:** Approved

**Resolution:** 26.071

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		

Voter	Yes	No	Abstained
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

## 7.8 Approve Retirement of Classified Employee

It is recommended the Board accept the following letter of retirement:

Cindy Wenzinger, Bus Driver: Effective 6/1/2026.

**Result:** Approved

**Resolution:** 26.072

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[Black and White0007.pdf](#)

## 7.9 Approve Board Meeting date

It is recommended the Board reschedule the regular April Board of Education meeting, which was previously scheduled to take place on April 20, 2026, for April 27, 2026 at 5:30 p.m.

**Result:** Approved

**Resolution:** 26.073

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		

Voter	Yes	No	Abstained
Michelle Courtad, Board Member	X		

### 7.10 Approve Employment Contract of Classified Employee

It is recommended the Board approve Jodi England for employment with the district as a custodian, effective March 23, 2026.

**Result:** Approved

**Resolution:** 26.074

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

### 7.11 Approve Employment Contract of Classified Employee

It is recommended the Board approve Fred Sharrer for employment as a full time bus driver, effective March 16, 2026.

**Result:** Approved

**Resolution:** 26.075

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

### 7.12 Approve Donations



It is recommended the Board accept the following donation:

\$237.78 from Riverdale Local Schools Students & Staff for the Falcon Weekend Pack Program;

\$511 from the Riverdale Athletic Boosters for the purchase of track & field equipment.

**Result:** Approved

**Resolution:** 26.076

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

## 7.13 Approve Employment Contract of Classified Employee

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It is recommended the Board approve Jacy Gruber to a one-year certified contract as a district aide/academic assist monitor for the 2026-2027 school year.

**Result:** Approved

**Resolution:** 26.077

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[Jacy Gruber Resume .png](#)

## 8 Action Items

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### 8.1 Approve Administrative Employment Contract

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It is recommended the Board approve the 3-year administrative contract of Ryan Wright, Director of Operations, effective August 01, 2026.

**Result:** Approved

**Resolution:** 26.078

**Motioned:** Jacob Fletcher

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[Ryan Wright Administrative Contract .pdf](#)

## 8.2 Approve Football Equipment Purchase

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It is recommended the Board approve the football equipment purchase with Zides Sports in Marietta, Ohio at a cost of \$20,960.

**Result:** Approved

**Resolution:** 26.079

**Motioned:** Tony Butler

**Seconded:** Michelle Courtad

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[Football Equipment Quote.pdf](#)

## 8.3 Approve Hancock County ESC Contract

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It is recommended the Board approve the contract with the Hancock County ESC for special education and supervisory services for FY 2027 at an estimated cost of \$1,446,637.78

**Result:** Approved

**Resolution:** 26.080

**Motioned:** Michelle Courtad

**Seconded:** Jacob Fletcher

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[ESC Contract.pdf](#)

## 8.4 Approve Hancock County ESC Contract

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It is recommended the Board approve the contract with the Hancock County ESC for preschool and gifted services for FY 2027 at an estimated cost of \$210,540.85.

**Result:** Approved

**Resolution:** 26.081

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[ESC Contract.pdf](#)

## 8.5 Approve ESC Contract

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It is recommended the Board approve the contract with the Hancock County ESC for (TESOL) services for FY 2027, at an estimated cost of \$4,925 per student.

**Result:** Approved

**Resolution:** 26.082

**Motioned:** Tony Butler

**Seconded:** Michelle Courtad

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[ESC Contract.pdf](#)

## 8.6 Approve Flooring Purchase

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It is recommended the Board approve the carpet replacement for the RHS library and offices, to be supplied from and installed by Frey Carpet & Flooring, at a cost of \$50,550.00.

**Result:** Approved

**Resolution:** 26.083

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[Frey Carpet Flooring Quote.pdf](#)

## 8.7 Approve Contract

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It is recommended the board approve the service agreement with Good Shepard Acres LLC to digitize student records at an approximate cost of \$12,500.00.

**Result:** Approved

**Resolution:** 26.084

**Motioned:** Tony Butler  
**Seconded:** Jacob Fletcher

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[Good Shepard Acres LLC Contract.pdf](#)

## 8.8 Approve School Vehicle Maintenance Invoices

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It is recommended the Board approve the payment of \$152,641.71 worth of vehicle maintenance invoices from Forest Truck & Auto Service.

**Result:** Approved

**Resolution:** 26.085

**Motioned:** Jacob Fletcher

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[Auto-Color0018.pdf](#)

## 8.9 Approve NEOLA Policy Updates

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It is recommended the Board approve the spring, 2026 NEOLA Board of Education policy revisions and updates as presented:

po2431.06 - Name, Image, and Likeness (NIL) in Athletics (NEW)

po3440 - Job Related Expenses

po4440 - Job Related Expenses

po5112 - Entrance Requirements

po5223 - Release Time for Religious Instruction

po5421 - Grading  
 po5430 - Class Rank  
 po6220 - Budget Preparation  
 po6320 - Purchasing and Bidding  
 po6325 - Procurement-Federal Grants/Funds  
 po6423 - Use of Credit Cards  
 po6424 - Procurement Cards  
 po6425 - Use of District Tax Exempt Certificate (NEW)  
 po6460 - Vendor Relations  
 po6465 - Affinity, Rewards, or Other Discount Programs (NEW)  
 po7540.09 - Artificial Intelligence (AI) (Replacement)  
 po8500 - Food Services

**Result:** Approved

**Resolution:** 26.086

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[Spring 2026 NEOLA Policy updates.docx](#)  
[Transportation Updates.docx](#)  
[Administrative Guidelines and forms.docx](#)

## 8.10 Approve Chromebook Purchase

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It is recommended the Board approve the purchase of Chromebook student laptop computers from Xerox IT Solutions, at a cost of \$59,423.00.

**Result:** Approved

**Resolution:** 26.087

**Motioned:** Tony Butler

**Seconded:** Michelle Courtad

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[Quote-4144456.pdf](#)

## 8.11 Approve Furniture Purchase

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It is recommended the Board approve the purchase of furniture for the RHS library, from Martin Public Seating, at a cost of \$9,349.73.

**Result:** Approved

**Resolution:** 26.088

**Motioned:** Jacob Fletcher

**Seconded:** Jennifer Lewis-Shuck

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[Quote 10862-2.pdf](#)

[Riverdale College Plus.png](#)

## 8.12 Approve Purchase

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It is recommended the Board approve the purchase of marching band uniforms from Stanbury Uniforms Inc., at an approximate cost of \$30,000.

**Result:** Approved

**Resolution:** 26.089

**Motioned:** Michelle Courtad

**Seconded:** Tony Butler

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[Riverdale Marching Band Budgetary Quote.pdf](#)

## 8.13 Approve REA Professional Development MOU

It is recommended the Board approve the memorandum of understanding (MOU) with the Riverdale Education Association (REA) as presented.

**Result:** Approved

**Resolution:** 26.090

**Motioned:** Tony Butler

**Seconded:** Michelle Courtad

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[Riverdale.PDMOU2.25.26\\_1\\_1.pdf](#)

[REAPDMOUExhibit1\\_2.pdf](#)

## 8.14 Approve REA 2026-2027 School Calendar MOU

It is recommended the Board approve the school calendar memorandum of understanding (MOU) with the Riverdale Education Association (REA) as presented.

**Result:** Approved

**Resolution:** 26.091

**Motioned:** Michelle Courtad

**Seconded:** Jennifer Lewis-Shuck



Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[REA\\_Calendar7Hrs\\_MOU.pdf](#)

[Independent\\_PD\\_Reporting\\_Form.pdf](#)

## 8.15 Approve Amended Appropriations For Fiscal Year 2026

It is recommended the Board approve the amended appropriations for fiscal year 2026 as presented.

**Result:** Approved

**Resolution:** 26.092

**Motioned:** Michelle Courtad

**Seconded:** Jacob Fletcher

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[.412 Certificate Amended Appropriations Resolution.pdf](#)

[Amended Official Certificate of Estimated Resources 4 .pdf](#)

[AppropriationResolution 10 .pdf](#)

## 8.16 Approve MOU with OAPSE

It is recommended the Board approve the following memorandum of understanding with the Ohio Association of Public School Employees Local # 380 (OAPSE), as presented.

**Result:** Approved

**Resolution:** 26.093

**Motioned:** Jacob Fletcher

**Seconded:** Tony Butler

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		

**Attachments:**

[OPSE MOU 1 .pdf](#)

## 9 Adjournment

It is recommended the Board adjourn until the regular scheduled meeting to be held on April 27, 2026.

**Result:** Approved

**Resolution:** 26.094

**Motioned:** Jacob Fletcher

**Seconded:** Michelle Courtad

Voter	Yes	No	Abstained
Jennifer Lewis-Shuck, Board Member	X		
Ashley Walters, President	X		
Jacob Fletcher, Vice President	X		
Tony Butler, Board Member	X		
Michelle Courtad, Board Member	X		